



### **Assistant Director of Music**

Emploment Status	Temporary
Salary	Competitive
Closing Date for Applications	14 May 2025
Interview Date(s)	21/22 May 2025



We are seeking an exceptional musician to join a thriving Music Department as Assistant Director of Music from September 2025 on a maternity cover.

The successful candidate will be a versatile, creative and adaptable musician who not only has a proven track record as a teacher of academic music but is also a piano accompanist of high quality.

The successful candidate will be expected to teach academic music across the age range (including GCSE and A Level) as well as play a full role in the extra-curricular life of the department.

Music holds a very special place in school life at The Leys and so this is a fantastic opportunity to join an exceptional department and an experienced and supportive team.





The Leys is a co-educational boarding and day school for pupils aged between 11 and 18. Set in the heart of the beautiful and stimulating city of Cambridge, one of the world's leading cultural and academic centres, The Leys' unique location allows pupils unrivalled access to the vast array of cultural and educational opportunities that Cambridge has to offer.

Established in 1875, The Leys values its history, yet it blends traditional values – courtesy, tolerance, respect, decency – with a forward and outward-looking approach to education. Dedicated staff and superb facilities combine powerfully to prepare young people for the challenges which lie ahead at university and beyond.

The Leys is a close-knit, engaged, friendly community of around 550 pupils in which pastoral care is seen as the top priority. Academic value-added is impressive and the breadth of the wider curriculum is renowned. The School caters for Boarding, Home Boarding and Day pupils but, with 70% of pupils accommodated in boarding houses, boarding is absolutely central to the ethos of the School and all pupils benefit from the vibrancy and structure which this provides.



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### Durpose

The Purpose of The Leys is to play our part in changing the world for the better.

We do this by making a positive difference to the lives, values and prospects of Leysians, by being professional, caring and rewarding in developing and managing our staff, by being a responsive and trusted partner to our parents, and by making a beneficial and sustainable contribution to the wider community

By foundation and structure, The Leys is a boarding community. We also place great value on being a "big, small school" embedded in the heart of Cambridge, and on giving Leysians a rich and rewarding academic and wider school experience — one they find valuable both intrinsically and in preparing for their futures. We seek, in the spirit of our Methodist founders and our Christian values, to send Leysians out into the world ready — academically, culturally, morally, physically, spiritually and socially — to live fulfilling lives which will make a positive contribution to society.

In order to achieve our Purpose, we aim to deliver an education which is built on three foundation stones: pastoral, academic and wider curricular. Whilst interconnected, 'pastoral' is accepted as pre-eminent, because pupils who feel supported and confident are able to flourish in all areas of the life of the school. Our teaching staff body all contribute to all three pillars of Leys School life, thus we all work together to ensure our pupils develop into happy, confident and well-rounded individuals ready to leave school and find their place in the world.

### Dastoral Care

Pastoral Care is at the heart of what we do. We know that wellbeing is crucial to success in wider school life, and we all work together as a community to ensure that each pupil flourishes in school, feeling nurtured, supported and happy. Our House structure is central to this: all pupils are a member of a House throughout their time in school. Year 7 and 8 pupils are members of our junior house, Moulton, and then pupils in Year 9 and above join one of the eight boarding or three day houses. The vertical arrangement in the senior houses creates opportunity for pupils to support each other, and the houses are staffed with a Housemaster or Housemistress (HSM), an Assistant HSM, a Matron and a team of teaching staff. Pupils also have a tutor, who supports them with their wellbeing, academic progress and wider curricular involvement as they progress through the school. All staff are expected to contribute to our pastoral support of pupils, through tutoring, supporting the teaching of PHSE and undertaking weekly house duties.



### Teaching and Learning

Education is about so much more than passing exams, and at The Leys pupils are encouraged to develop an understanding of their own learning, find their passions, curiosity, and develop a lifelong appetite for knowledge.

Pupils are supported in their learning by excellent teaching both inside and outside of the classroom, with academic enrichment and extension embedded into the culture of the school. We understand that teachers are individuals and that they will have their own ways of expressing their passion and interest in their subjects. The 2022 ISI comment that "Inspirational and creative teaching is a significant contributory factor to pupils' positive attitudes to learning" sums up the impact of that individuality. That said, we know that aspects change within education, and we are midway through an exciting transition from Google Classroom to Microsoft Teams and OneNote. Pupils and staff all have a digital device, and pupils are used to working digitally as well as on paper.

Academic Attainment at The Leys is outstanding. This summer, the school achieved its best academic results on record at A Level and close to best at GCSE. At A Level 62.2% of results were graded A or A\*, and 87% A\*-B, and at GCSE almost 50% of results were grade 9 or 8. The school uses value added as an important measure of success and we are delighted that all our 2024 public examination results demonstrate that we added significant value to our pupils' academic attainment compared to similar schools: a testament to the hard work and dedication of both staff and pupils.

### Wider Curriculum

The Wider Curriculum is an integral part of the school week for all pupils and staff, with a significant amount of time in the afternoons and early evenings devoted to it. In their time at The Leys, pupils are actively encouraged to experience a broad range of activities that will bring them a wide range of benefits; activities in which they find enjoyment and fun whilst developing skills, personal qualities and attitudes that are transferable to other areas of their life at school and beyond.

The Leys' Personal Development and Leadership programme (PDL) for pupils in Year 10 and above ensures that all pupils develop leadership, broaden their horizons and collaborate with their peers on projects, often trying to solve contemporary problems. Through our outstanding sporting, music and drama provision, pupils develop as confident and well-rounded young men and women, ready for life beyond school. Our broad and varied after school activities programme enables pupils to develop their interests, skills and strengths. Through this we aim to complement the pastoral and academic pillars of an all-round Leysian education alongside boosting the physical and mental well-being of all involved in the wider curriculum. All staff contribute to our extensive wider curriculum programme through involvement in games. PDL, outdoor education, and a wide range of clubs and activities.





## General Teacher Expectations

The Leys is a traditional boarding school, and we have lessons running across 6 days each week. Lessons happen on a Saturday morning until 11:50am, and the afternoon is filled with sporting activity including fixtures.

Teachers at the Leys are expected to contribute to all three of to the School's Pillars: Pastoral, Academic and Wider Curriculum. Pastoral contributions take the form of tutoring, house duties and teaching PHSE whilst the wider curriculum includes games, PDL, outdoor education and clubs and activities. House duties vary depending on the type of house: day house duties involve breaktime, lunchtime and afternoon/after school supervision whilst boarding house duties involve working with pupils in the evenings. Staff also support the day to day running of the School through involvement in school duties, on a rota basis.

We know that working in a boarding school is busy! Our staff feel this is undoubtedly worth it for the reward gained from the wider interactions they have with pupils, coming to know each child as an individual, not just as a pupil in the classroom. We work with our teachers to harness their strengths and passions both inside and outside of the classroom, so that there is joy for all of us in what we do. In addition, class sizes at The Leys are typically no larger than 24, and are often much smaller, particularly in Years 7 and 8 and the Sixth Form. Teaching allocations are lower than in state and day schools, to account for the involvement in the wider life of the school. Saturday lesson time is 'paid back' through shorter term lengths, and thus longer school holidays. Finally, four Leave Weekends spaced throughout the year provide the entire school community with some additional rest and relaxation.



### The Role

This is an exciting opportunity for an exceptional musician to join a thriving Music Department as Assistant Director of Music from September 2025 on a maternity cover.

The successful candidate will be a versatile, creative and adaptable musician who not only has a proven track record as a teacher of academic music but is also a piano accompanist of high quality. The successful candidate will be expected to teach academic music across the age range (including GCSE and A Level) as well as play a full role in the extra-curricular life of the department. There are opportunities to lead a range of ensembles, and for a suitable candidate there may be the opportunity to oversee and develop the provision of academic composition at GCSE and A Level.

The successful candidate will be enthusiastic, dynamic and highly motivated; they will be expected to inspire the pupils and show commitment to the department that will continue to enhance its reputation as a centre of musical excellence.

The Assistant Director of Music reports to the Director of Music.

### The Department

The purpose-built Music School was opened in 2005 by Julian Lloyd Webber – who remains the school's Patron of Music – and the facilities are excellent and very well resourced, including: an acoustically engineered Recital Hall with Steinway and Yamaha grand pianos, a well-equipped classroom with state of the art smartboard, ICT suite containing ten new computers with a full range of compositional software, comprehensive music library, percussion suite, numerous practice rooms, offices and a recording studio. Great Hall is a recently opened Performing Arts Centre (September 2013) and provides full concert and musical theatre facilities. It houses a model D 282 C. Bechstein concert grand piano. In the Chapel, a top of the range bespoke 3-manual Viscount organ has recently been installed, and it has a large specification comprising 75 speaking stops, including a West End division.

Music is held in very high regard at The Leys and the Music School is a vibrant department at the heart of school life. There is provision for musicians at every level, both academically and practically. All pupils in years 7-9 receive at least one classroom music lesson per week, and GCSE and A level courses are available following the Edexcel (GCSE) and Eduqas (A Level) specifications. Over 200 instrumental lessons are taught each week at The Leys, and tuition is available in most instruments from a team of over twenty visiting music teachers.

There are many ensembles that students can join, including: Chapel Choir, Chamber Choir, Symphony Orchestra, Wind Band, Jazz Band, String Orchestra, Brass Group, Flute Choir, Clarinet Group, Percussion Ensemble and various small chamber groups. There are numerous performing opportunities both within the school community – Lunchtime Lives, 'Symphonia' and end of term concerts – and beyond, including the End of Year Concert at Saffron Hall. In addition, regular concerts are given in and around Cambridge as well as choir visits to cathedrals and colleges, including an evensong at St. Paul's Cathedral, London in March 2019.

The school Chamber Choir has also recorded a CD entitled 'Earthly and Divine' which has received very favourable reviews. Overseas tours form part of the musical outreach and in recent years, musicians from The Leys have given concerts in Croatia and Slovenia and most recently Lake Garda, Italy. In February 2025 the Chapel Choir played an integral role in the school's sesquicentenary service at King's College Chapel performing a newly-commissioned work by Lucy Walker.

Events in recent years have included a Choral Day with the Choral Scholars from The Choir of Trinity College, Cambridge, the annual house singing competition, evensong at Ely Cathedral, and celebrity recitals given by Sir Stephen Hough, and the Julian Bliss Septet.

In addition to concerts by pupils at The Leys, professional musicians are brought in to give concerts and/ or workshops to pupils of The Leys and other local schools. The department also offers a busy programme

of concert/opera trips. There are currently three full-time Music Department staff, a Performing Arts Administrator and 25 visiting instrumental teachers who teach on a self-employed basis in the department.



#### Main purpose of the role

#### The role

- To teach pupils within the school.
- To create a well-ordered teaching environment in which pupils can thrive and explore their academic potential.

#### Main duties and responsibilities

- To have a clear knowledge of the individuals in their class and differentiate accordingly. This should mean both their individual learning needs as well as their individual personality.
- To bear in mind the Christian ethos that underpins the life of the school community and bring its values into the classroom.
- To plan lessons clearly and within the departmental scheme of work.
- To mark work regularly and promptly, in line with departmental and school marking policies and to keep clear and full records of pupils' progress.
- To insist upon high levels of behaviour and respect for others in the classroom.
- To be a subject expert who regularly updates their knowledge to stay 'current' in their subject.
- To contribute to the pastoral care of the pupils, including weekly duties in houses.
- To contribute to extra-curricular activities.

In addition to the expectations placed on all teachers, the Assistant Director of Music will take on a range of additional responsibilities. The exact responsibilities will be assigned based on the attributes and experience of the successful applicant but may include:

- To assist the Director of Music in the management, leadership, and development of all aspects of music within the school.
- To assist in the development of academic schemes of work, teaching strategies, teaching resources and wider-curricular provision.
- To oversee and co-ordinate the delivery of Key Stage 3 lessons ensuring that schemes of work are up to date, broad-ranging and inclusive in consultation with the Director of Music.
- To oversee the recording, preparation and editing of GCSE and A Level coursework in consultation with the Director of Music.
- To assist the Director of Music in the planning and management of all music events including collaborative events with the Drama Department.
- To be the primary piano accompanist for pupil performances in exams, concerts, and recordings.
- To contribute fully to the wider-curricular programme including attendance at evening events and Sunday chapel services as required.
- To assist in the development of the academic enrichment programme.

#### Safeguarding responsibilities

- To have read the School's Child Protection Policy and updates to this policy as required by the School.
- To adhere at all times to the School's Child Protection procedures and to undertake responsibility to safeguard pupils.
- To be aware of and adhere to at all times the School's Staff Behaviour and Code of Conduct and confidentiality.
- A duty to report and discuss any concerns about the safety of children and their wellbeing to the Designated Safeguarding Lead (DSL).
- A duty to report any low-level concerns about colleagues to the Designated Safeguarding Lead (DSL).
- To be informed and trained to an appropriate level and to complete mandatory safeguarding training

#### **General Tasks**

- To refer to and adhere to all Health and Safety procedures and policies as appropriate and other legislative requirements as required, carrying out duties by working in a safe and organised manner.
- To ensure that a safe / secure environment exists for pupils / staff and customers and meet requirements under the Health & Safety at work Act 1974 and C.O.S.H.H.
- To uphold the provisions of data protection legislation, the School's Data Protection Policy, and other related policies.
- Understand and be mindful of the School Acceptable Use Policy and Staff ICT & Social Media Guidelines.
- To adhere to and maintain School Policies and Procedures and work with regard to the ethics of the School.
- To observe / implement all relevant legislative requirements, maintain and update own knowledge as appropriate for the role.
- To work flexibly as necessary to meet the needs of the role and the School.
- To undertake any other reasonable associated request from the Head/Bursar, or other senior member of SMT as appropriate.

# Derson Specification

Criteria	Essential	Desirable
Qualifications	Good degree or equivalent in Music. PGCE, QTS or equivalent teaching qualification Significant teaching experience, including GCSE and A Level teaching experience	Diploma in piano performance/accompanying
Experience	Ability to teach Music across the age range (Year 7-13) and be a confident and dynamic classroom practitioner.  Experience in directing a variety of ensembles.  Ability to teach composition at GCSE and A Level.	Experience of working in a boarding school environment.  Experience in events management.  Experience of small team management.
Skills	High standard of musicianship in own instrument(s) Exceptional piano accompanying skills. Ability to communicate effectively and establish good working relationships with colleagues, pupils, parents, and external agencies in person and in writing. Excellent interpersonal skills and an infectious enthusiasm which will inspire and motivate pupils.  Work effectively as part of a team in addition to being cooperative, self-motivated and resourceful. Ability to prioritise tasks and work calmly under pressure. Capacity to be efficient, organised, flexible and adaptable.	Ability to sing, play the organ or second instrument.
Knowledge	High level of computer literacy including use of all Microsoft Office/Google applications including Google Drive and Google Classroom.  High level proficiency in using Music specific technology and applications such as GarageBand, Sibelius, Logic Pro. Flexible approach to working hours and a willingness to be involved in activities outside of school hours.	Working knowledge of iSAMs and SOCS.



If you are interested in applying, please submit a completed application form including covering letter addressed to the Head, to the Recruitment Team (recruitment@theleys.net), The Leys School, Cambridge, CB2 7AD by 09.00am on 14 May 2025. Interviews will be held 21/22 May 2025, however we may call exceptional candidates for interview sooner and reserve the right to withdraw the advert if a suitable candidate is found, therefore an early application is encouraged.

This role has the opportunity for regular contact with pupils and therefore is exempt from the Rehabilitation of Offenders Act 1974.

By applying for this role, you are consenting to The Leys School storing your personal data. Please read our 'Privacy Notice for Job Applicants' for further details.



### Benefits

Join us and experience a fulfilling career in an inspiring environment where your growth, wellbeing, and sense of community are our top priorities.

#### **Fee Remission**

Generous fee remission (The Leys School and St Faith's), subject to the normal admissions criteria (pro-rata for part-time staff).

#### Remuneration

Competitive salaries and a choice in excellent pension schemes (including the Teachers' Pension Scheme for our Teaching colleagues) with generous employer contribution. We are proud to be a Living Wage employer.

#### Meals

Three-course lunch from Monday to Saturday and an evening meal on duty evenings. Our meals are mainly homemade on site using locally sourced ingredients and served in the beautiful and newly renovated Dinning Hall.

#### Location

Stunning city centre location with free parking, access to electric charging, secure bike parking and a Cycle to Work scheme.

#### **Cambridge University Botanic Gardens**

Complimentary use of a visitors pass to the beautiful Botanic Gardens (a two-minute walk from the School).

#### Wellbeing

Enjoy a complimentary hot lunch when working, prepared by our professional culinary team. Plus, benefit from membership of the Sports Complex including free staff swimming, and access to a comprehensive Employee Assistance Programme that provides a wide array of resources and support services for staff and their immediate family (terms and conditions apply).

#### Community

A supportive and friendly community, with regular social events and the chance to join in extra-curricular activities. Staff can also attend internal productions in our theatre (Great Hall) or external productions hosted by visiting companies (note that external companies may charge for these events).

#### **Professional Development**

Opportunities for staff development, including regular INSET and CPD, membership of our onsite library, and funded attendance at relevant external training events.

#### **Extended Holidays**

There are 33 weeks of term time, plus time for INSET. This means that teaching staff benefit from extended holidays compared to state education.









