

<b>Role Title:</b> Sports Complex Leisure & Facilities Assistant <b>Location:</b> Sports Complex <b>Responsible to:</b> Sports Facilities Manager			
<b>This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.</b>			
Person Specification	Essential	Desirable	Method of Assessment
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>• Good education to at least A-Level or equivalent</li> <li>• Valid RLSS NPLQ</li> </ul>	<ul style="list-style-type: none"> <li>• First Aid</li> <li>• Pool Plant Operators Certificate</li> <li>• ASA Teaching Qualifications</li> <li>• Relevant Coaching Qualifications</li> <li>• Safeguarding Training</li> </ul>	<ul style="list-style-type: none"> <li>• Production of the applicant's certificates</li> <li>• Discussion at interview</li> <li>• Independent verification of qualifications</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Experience of working with members of the public (Customer Service)</li> <li>• Previous experience working in a Leisure Environment</li> </ul>	<ul style="list-style-type: none"> <li>• Six months experience of working in a Leisure Environment</li> <li>• Experience of working with young people</li> </ul>	<ul style="list-style-type: none"> <li>• Contents of the application form</li> <li>• Interview</li> <li>• Professional references</li> </ul>
<b>Skills</b>	<ul style="list-style-type: none"> <li>• A positive approach to work and able to work on own initiative</li> <li>• Friendly, outgoing personality</li> <li>• Maintain high levels of concentration</li> <li>• Calm under pressure</li> <li>• Excellent communicator and organised</li> <li>• Able to work alone as well as being part of a team</li> <li>• Able to prioritise tasks</li> </ul>	<ul style="list-style-type: none"> <li>• Willingness to learn new skills</li> </ul>	<ul style="list-style-type: none"> <li>• Contents of the application form</li> <li>• Interview</li> <li>• Professional references</li> </ul>
<b>Knowledge</b>	<ul style="list-style-type: none"> <li>• Keen interest and working knowledge of aspects of a Sports Centre's operation as listed in the role profile</li> <li>• Awareness of Health &amp; Safety requirements and</li> </ul>		<ul style="list-style-type: none"> <li>• Contents of the application form</li> <li>• Interview</li> <li>• Professional references</li> </ul>

	best industry practice		
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