THE Leys

Role Profile

Role Title:	Teacher of Religious Studies
Location:	The Leys School
Responsible to:	Head of Divinity

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Main purpose of the role

The role

- To teach pupils within the school
- To create a well-ordered teaching environment in which pupils can thrive and explore their academic potential.

Main duties and responsibilities

- To have a clear knowledge of the individuals in their class and differentiate accordingly. This should mean both their individual learning needs as well as their individual personality.
- To bear in mind the Christian ethos that underpins the life of the school community and bring its values into the classroom.
- To plan lessons clearly and within the departmental scheme of work
- To mark work regularly and promptly, in line with departmental and school marking policies and to keep clear and full records of pupils' progress.
- To insist upon high levels of behaviour and respect for others in the classroom
- To be a subject expert who regularly updates their knowledge to stay 'current' in their subject.
- To apply the necessary health and safety procedures when appropriate
- To contribute to the pastoral care of the pupils, including weekly duties in houses
- To contribute to extra-curricular activities
- To adhere to and maintain School Policies and Procedures
- To take responsibility for safeguarding the pupils
- To carry out other associated duties as are reasonably assigned by the Headmaster.

Safeguarding responsibilities

- To have read the School's Child Protection Policy and updates to this policy as required by the School.

- To adhere at all times to the School's Child Protection procedures and to undertake responsibility to safeguard pupils.

- To be aware of and adhere to at all times the School's Staff Behaviour and Code of Conduct and confidentiality.

- A duty to report and discuss any concerns about the safety of children and their wellbeing to the Designated Safeguarding Lead (DSL).

- A duty to report any low-level concerns about colleagues to the Designated Safeguarding Lead (DSL).

  To be informed and trained to an appropriate level and to complete mandatory safeguarding training as required by the School.

General Tasks

- To refer to and adhere to all Health and Safety procedures and policies as appropriate and other legislative requirements as required, carrying out duties by working in a safe and organised manner.

- To ensure that a safe / secure environment exists for pupils / staff and customers and meet requirements under the Health & Safety at work Act 1974 and C.O.S.H.H.

- To uphold the provisions of data protection legislation, the School's Data Protection Policy, and other related policies.

- Understand and be mindful of the School Acceptable Use Policy and Staff ICT & Social Media Guidelines.

- To adhere to and maintain School Policies and Procedures and work with regard to the ethics of the School.

- To observe / implement all relevant legislative requirements, maintain and update own knowledge as appropriate for the role.

- To work flexibly as necessary to meet the needs of the role and the School.

- To undertake any other reasonable associated request from the Director Pastoral Care, Headmaster/Bursar, or other senior member of SMT as appropriate.

- To refer to and adhere to all Health and Safety procedures and policies as appropriate and other legislative requirements as required, carrying out duties by working in a safe and organised manner.

Signature:

Date:

The list of tasks or duties and responsibilities described above is not exhaustive, and the School is entitled to instruct you, at any time, to carry out additional duties or responsibilities, which fall reasonably within the ambit of the job description, or in accordance with operational requirements.

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Person Specification	Essential	Desirable	Method of Assessment
Qualifications	- Good honours degree in Theology, Philosophy, Religious Studies, or related subject - Able to teach Religious Studies to A Level - Relevant teaching experience	- PGCE, QTS or equivalent teaching qualification - Ability to teach Theology and/or Philosophy to Oxbridge	- Production of the applicant's certificates - Discussion at interview - Independent verification of qualifications
Experience	- Excellent teaching skills - Capacity to be efficient and organized, flexible and adaptable. - Ability to prioritise effectively. - The ability to work in a busy environment and meet deadlines. - Suitable to work with children.	Experience as a tutor/form teacher	- Contents of the application form - Interview - Professional references
Skills	- Strong communication and inter-personal skills - Ability to motivate and manage pupils. - Ability to deal positively and constructively with	Ability to work on your own initiative and as part of a team	- Contents of the application form - Interview - Professional references

	pupils and colleagues at all levels.		
Knowledge	• Candidates should be willing and able to commit themselves actively to support the ethos of the school	• Ability to coach a sport or an enthusiasm to help with extra-curricular activities (including day/residential trips) • Good working knowledge of IT and familiarisation with online digital platforms	• Contents of the application form • Interview • Professional references