

Role Title:	Head of Netball (Maternity Cover)
Location:	The Leys School
Responsible to:	Director of Sport
This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.	
Main purpose of the role	
The Head of Netball will have the responsibility for driving achievement and participation forward in Netball as well as developing an enjoyment of the sport among the pupil body and the coaching team.	
Main duties and responsibilities	
Strategy:	
<ul style="list-style-type: none"> • To establish a Development Plan for the overall infrastructure of Netball in the school to cover performance, coaching and facilities at all levels. • To develop and maintain a Scheme of Work for use by all coaches that is appropriate to The Leys and the school circuit we play on • To lead and organise a team of coaches, ensuring that the quality of coaching and umpiring is maintained/improved through INSET and resource development. • To lead, organise and work with the Netball coaches in the school to develop and implement a playing strategy for whole school Netball alongside ensuring they have the correct qualifications. • To implement and utilise technology and video analysis to benefit pupil performance. • To oversee the development and progress of high-performance netball players. 	
Coaching:	
<ul style="list-style-type: none"> • To be the lead coach for Netball within the school • To support the coaching of other teams, through direct input, where appropriate • To keep up to date in all developments of the game and, where appropriate, improve their own coaching qualifications by undertaking relevant professional development, via the School's InSeT system where appropriate. • To oversee development of all players to include co-ordinating the physical development of Netball players by liaising closely with the Head of Strength and Conditioning. • To run sport-specific sessions for members of the Netball academy and 6th form scholars • To organise and co-ordinate pre-season training • To contribute to late afternoon/evening activities related to Netball. 	
Administration	
<ul style="list-style-type: none"> • To be responsible for the overall administration of Netball within the school in accordance with agreed School policies • To manage the fixture cards for all year groups, liaising with the Director of Sport to ensure fixture details are suitable, organised and calendared as per the games fixture policy. • To publish the weekly training programme and communicate with coaches on matters relating to this. • To undertake and communicate the on-ground arrangements for the fixtures. • To manage the budget for Netball kit and equipment • To review and recommend budgets for the Netball programme. • To ensure that kit and equipment is ordered as required and appropriately maintained/stored • To organise and manage periodic tours for Netball players as per the established school tour programme 	

- To liaise effectively with Netball players' parents and Housemaster/mistress as necessary.
- To ensure that information about Netball achievements is circulated appropriately.
- To be immediately responsible for the processes of identification, assessment and recording for the pupils in their charge.
- Keep an accurate register of pupils.

Scholars

- To provide weekly Netball specific sessions for VI form Netball scholars as directed by the Director of Sport
- To mentor sport scholars and oversee the well-being and development of these pupils so that they have a sustainable weekly programme in line with the overall sport scholars' programme.

Public Benefit

- To assist with the delivery of the sport strand of the wider curriculum public benefit programme.

Marketing and External links

- To undertake prep school liaison, as required by the Director of Sport and help raise the profile of The Leys among local prep schools.
- To improve links with the Junior and Senior Club network in our catchment area, thus raising the profile of the school game and attracting more netball players to the school
- To work alongside the Marketing Department to promote Netball-based events at The Leys.

Possible additional responsibilities

- To be able to coach other sports, particularly another major team sport during the 1st and 3rd terms.
- To undertake some teaching in one of the other departments within the school, as required
- To contribute to the pastoral care of the pupils, including weekly duties in houses and general school duties.

Safeguarding responsibilities

- To have read the School's Child Protection Policy and updates to this policy as required by the School.
- To adhere at all times to the School's Child Protection procedures and to undertake responsibility to safeguard pupils.
- To be aware of and adhere to at all times the School's Staff Behaviour and Code of Conduct and confidentiality.
- A duty to report and discuss any concerns about the safety of children and their wellbeing to the Designated Safeguarding Lead (DSL).
- A duty to report any low-level concerns about colleagues to the Designated Safeguarding Lead (DSL).

To be informed and trained to an appropriate level and to complete mandatory safeguarding training as required by the School.

General Tasks

- To refer to and adhere to all Health and Safety procedures and policies as appropriate and other legislative requirements as required, carrying out duties by working in a safe and organised manner.
- To ensure that a safe / secure environment exists for pupils / staff and customers and meet requirements under the Health & Safety at work Act 1974 and C.O.S.H.H.
- To uphold the provisions of data protection legislation, the School's Data Protection Policy, and other related policies.
- Understand and be mindful of the School Acceptable Use Policy and Staff ICT & Social Media Guidelines.
- To adhere to and maintain School Policies and Procedures and work with regard to the ethics of the School.
- To observe / implement all relevant legislative requirements, maintain and update own knowledge as appropriate for the role.
- To work flexibly as necessary to meet the needs of the role and the School.
- To undertake any other reasonable associated request from the Director Wider Curriculum, Director of Sport, Headmaster/Bursar, or other senior member of SMT as appropriate.
- To refer to and adhere to all Health and Safety procedures and policies as appropriate and other legislative requirements as required, carrying out duties by working in a safe and organised manner.

Signature:

Date:

The list of tasks or duties and responsibilities described above is not exhaustive, and the School is entitled to instruct you, at any time, to carry out additional duties or responsibilities, which fall reasonably within the ambit of the job description, or in accordance with operational requirements.

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Person Specification	Essential	Desirable	Method of Assessment
Qualifications & Experience	<ul style="list-style-type: none"> • Experience of coaching and running Netball teams at a high level • Experience of management/administration 	<ul style="list-style-type: none"> • Experience of competing in Netball at a high level • Experience of being Head of Netball • Netball qualification • Coaching qualification in sports other than Netball 	<ul style="list-style-type: none"> • Application form, Interview
Skills	<ul style="list-style-type: none"> • Capacity to motivate, inspire and manage a group of staff • Strong organisational abilities • Excellent teaching/coaching skills • Ability to motivate and manage students • Good working knowledge of IT • Capacity to be efficient, flexible and adaptable, organised, energetic and self-directed 	<ul style="list-style-type: none"> • Able to work on your own or as part of a team 	<ul style="list-style-type: none"> • Interview
Knowledge	<ul style="list-style-type: none"> • Demonstrate an interest in children's wellbeing and education • Demonstrate effective communication and interpersonal skills for dealing with pupils, parents, teachers, and support staff • Able to work in a busy environment and meet deadlines, prioritise effectively 		<ul style="list-style-type: none"> • Interview